

## [AIDCC]: Adobe InDesign CC

Length : 2 Days  
Delivery Method : Instructor-led (Classroom)

### Course Synopsis

This course is specially designed for new and existing Adobe InDesign users whom want to learn how to create their professional page layout designs effortlessly. After the course, the participant will be able to create marketing materials like newsletters, advertisements, books and brochures with Adobe InDesign.

### Course Outline

#### Module 1: Getting to know InDesign CC

##### Lessons

- User interface modernization
- Customize and define user workspace
- Improved New document dialog box
- Define document preset and preferences
- Sync settings with Adobe Creative Cloud

#### Module 2: Browse files

##### Lessons

- Work with Adobe Bridge and Mini Bridge

#### Module 3: Page Design

##### Lessons

- Apply masters
- Enhanced visual pages panel
- Alternate layouts
- Multiple and Custom page sizes
- Set up page numbers
- Improved Layers panel
- Layout grids and quick guides deletion
- Spread view rotation
- Grid place enhancements
- Live distribute
- Work with gap tool
- Generate QR codes
- Adobe Exchange panel

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**Module 4: Shape Design****Lessons**

- Familiarize and transform with shape tools
- Favor selected object
- Apply corner options

**Module 5: Source Color Information****Lessons**

- Retrieve spot and process colors
- Store and share swatch colors

**Module 6: Working with imported files****Lessons**

- Constrained placement of graphics
- Content grabber and highlight behavior
- Clear backgrounds of graphics
- Fast frame-fitting
- Versatile links panel

**Module 7: Building tables for presentation****Lessons**

- Create and control table format
- Table enhancements
- Convert table row to Header or Footer

**Module 8: Text Controls****Lessons**

- Import, thread and edit text
- Font menu enhancement
- Work with Story Editor
- Smart text reflow
- Character and paragraph styles
- Apply typographic controls
- Work with Glyphs
- Work with text wrap
- Apply bullets and numbering
- Spell checker and autocorrect
- Tab alignments and indentations
- Baseline text alignment
- Solve missing font issues
- Outline fonts
- Hanging punctuation
- Word or character count
- Use eyedropper
- Expanded Quick Apply
- Content Collector tool

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**Module 9: Create special Effects****Lessons**

- Apply transparency effects
- Preview transparent objects on pages

**Module 10: Produce Final Output****Lessons**

- Understand digital printing process
- Live Preflight for potential printing problems before sending to a print vendor
- Ensure accurate output of font types to high resolution press printing
- Package all files needed to go for external printing

**Bonus Topics**

- New features for InDesign CC

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