

Adobe InDesign CS4

COURSE CODE: ADAIDCS4

Duration

2 Days

Course Synopsis

This course is specially designed for new and existing Adobe InDesign users whom want to learn how to create their professional page layout designs effortlessly. After the course, the participant will be able to create marketing materials like newsletters, advertisements, books and brochures with Adobe InDesign.

Course Outline

Getting to know InDesign CS4

- **New!** Customize and define user workspace
- Define document preset
- Set preferences

Browse files

- **New!** Work with Adobe Bridge
- **New!** Power zoom

Page Design

- Apply masters
- **New!** Visual pages panel
- **New!** New page sizes
- Set up page numbers
- **New!** Use tabbed documents
- Layout grids and guides
- **New!** Quick guide deletion
- **New!** Spread view rotation
- **New!** Smart guides
- **New!** Slug area enhancements

Text Controls

- Import, thread and edit text
- Work with Story Editor
- **New!** Smart text reflow
- Character and paragraph styles
- Apply typographic controls
- Work with Glyphs
- Work with text wrap
- Apply bullets and numbering
- Spell checker and autocorrect
- Tab alignments and indentations
- Baseline text alignment
- Solve missing font issues
- Outline fonts
- Hanging punctuation
- Word or character count
- Use eyedropper
- Expanded Quick Apply

Shape Design

- Familiarize with shape tools
- Apply corner options

Source Color Information

- Retrieve spot and process colors
- Store and share swatch colors

Working with imported files

- **New!** Constrained placement of graphics
- Clear backgrounds of graphics
- Fast frame-fitting
- **New!** Versatile links panel

Building tables for presentation

- Create and control table format
- **New!** Table enhancements
- Convert table row to Header or Footer

Create special Effects

- Apply transparency effects
- Preview transparent objects on pages

Produce Final Output

- Understand digital printing process
- **New!** Live Preflight for potential printing problems before sending to a print vendor
- Ensure accurate output of font types to high resolution press printing
- Package all files needed to go for external printing

Bonus Topics

- **New!** New features for InDesign CS4

AVANTUS TRAINING PTE LTD

79 Robinson Road #15-04 CPF Building Singapore 068897

Sales Hotline: (65)64163078

Email: enquiries@AvantusTraining.com

www.AvantusTraining.com